

**NOTICE OF PROPOSED CHANGE OF LOCATION (WITHIN ONE MILE)  
OF A MAIN OFFICE OR BRANCH OF A SAVINGS INSTITUTION**

Pursuant to Title 6.2, Chapter 11, Article 3 of the Code of Virginia, \_\_\_\_\_  
(Name of Savings Institution)

\_\_\_\_\_  
(Mailing Address)

hereby gives notice that the location of its (circle one) **main office** or **branch office** currently operated at

\_\_\_\_\_  
(Street Address) (City or Town) (County) (State)

will be moved to \_\_\_\_\_  
(Street Address) (City or Town) (County) (State)

which is \_\_\_\_\_ from the present location.  
(Distance)

Attach a description of the premises to be occupied at the new location, including the owner and annual rental if the premises are leased; the seller and cost if purchased; or the estimated cost if new construction. Indicate whether the lessor or seller is related or connected in any way with the savings institution filing this notice.

As a general rule, documents filed with the Bureau of Financial Institutions become part of the public record. Upon request, the Bureau will consider for confidential treatment documents or portions of the application that the applicant considers of a proprietary and personal nature. The request for confidential treatment must discuss the justification for the requested treatment, specifically demonstrating the harm (for example, loss of competitive position or invasion of privacy) that may result from public release of the information. Information for which confidential treatment is requested should be: (1) specifically identified in the public portion of the application (by reference to the confidential section); and (2) specifically separated and labeled "Confidential". The Bureau will advise the applicant if the request for confidentiality cannot be honored. To view the entire Confidentiality Policy Statement of the Bureau of Financial Institutions or to download forms, visit the Bureau's website at [www.scc.virginia.gov/bfi](http://www.scc.virginia.gov/bfi).

Information about appeals: All applications are investigated by the Bureau of Financial Institutions. Certain application decisions are made by the Commissioner of Financial Institutions under delegated authority from the State Corporation Commission. In the event you wish to appeal either a determination made by the Bureau of Financial Institutions in the course of its investigation of your application or the Commissioner of Financial Institutions' decision on your application, you may request a formal review by the State Corporation Commission in accordance with its Rules of Practice and Procedure ([www.scc.virginia.gov/case](http://www.scc.virginia.gov/case))

Inquiries concerning the preparation and filing of this notice should be directed to the Bureau of Financial Institutions, 1300 East Main Street, Suite 800, Post Office Box 640, Richmond, Virginia 23218-0640. Telephone: (804)371-9690; FAX: (804)371-9416.

**CERTIFICATION**

The undersigned, being duly sworn, states that he/she has executed the foregoing notice under Title 6.2, Chapter 11, Article 3 of the Code of Virginia; that he/she has been duly authorized to execute and file such notice; and that to the best of his/her knowledge, information, and belief, the notice contains no misstatement of fact and does not omit any material fact called for.

\_\_\_\_\_  
Name (Type or Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date